

Thank you so much for trialling with us at Fitness For Fun!

There are three payment options available:

1) Direct Debit and Membership – a fortnightly direct debit. Please note you are required to also pay a deposit of either two weeks of classes, or one week of classes prior to the direct debit coming out. This is because our direct debit system is perpetual. This also secures your child's position in the class.

A membership payment is also required, this covers our insurance and registration of your child with Gymnastics Victoria, you will also receive a membership pack with a leotard or t-shirt.

The direct debit form is attached to this trial pack. If you choose this payment options please bring the fill out form with you to the first class. The deposit and membership payment have to be paid separate from the direct debit.

2) Semester payment and Membership – This option is for those who prefer to pay in advance. We make an invoice until the end of the semester based on how many classes there will be. With this invoice we will calculate possible public holidays and if we have a suspension request form we can include those dates as well. This invoice will also include the annual membership.

3) Casual – Casual payments are perfect for those who live a busy schedule or those who are still deciding if they want to commit to gymnastics! Casual bookings and payments need to be made one week in advance to ensure we have space in the class.

Pricing casual classes:

Kinder gym per class: \$24.00

Purple Star per class: \$26.00

Silver Star per class: \$28.00

Policies Fitness For Fun

All our classes run perpetually throughout the year. We will close every year from Christmas week, through New year's, resuming classes in the second week of February. There will be no charges at this time.

• **Trial bookings:** All students new to Fitness For Fun are eligible for a free trial in their chosen class. To ensure availability at a suitable time, and to not exceed legal class size, it is advised to call and book your trial a minimum of 24 hours before

• **Bookings:** Are not secured until payment form supplied is **completed**, and payment is confirmed "received" by our administrator. Due to the perpetual nature of our classes, if the payment form is not turned in prior to the listed date, you may incur a past due balance which will need to be paid upon submission of your payment form. Bookings will not be held awaiting payment except in the instance of payment via direct transfer, where bookings will be held for 48 hours only if we are advised of the direct transfer in advance.

• Fees not received by end of your child's third week are considered late and will incur an addition late fee of 10% to cover administration fee's in following up on past due amounts.

• **Arrival Policy:** On arrival always check in at the front desk so our administrator can check you in.

• **Uniform Policy:** Please make sure you child has removed his or her shoes **and socks** before stepping onto the purple and grey floors. Long hair must be tied back for safety reasons. Make sure you wear appropriate and comfortable clothing. Do not wear: Jeans, skirts, dresses, baggy pants, footed stockings.

• **Suspension Policy:** Suspensions are suited for family's that won't attend class for two weeks in a row or more. Any ongoing booking can be suspended up to 6 weeks per year from January-December. A notice no less than 10 working days before suspension is required. Our administrator will file **completed** suspension request forms submitted by email or in person and will automatically set up your booking suspension and payments. This process allows us to guarantee the student's space in the class is not filled. The suspension request form is attached to this trial package and is available on our website and at our front desk.

• **Missed class Policy:** In case of a missed class you are entitled to a makeup class. This class has to be done within a month of the missed class

• **Casual bookings:** Used in circumstances where the parent wants to be sure their child will continue the class and does not want to pay the annual membership until they are sure or if you are unable to attend weekly. Casual bookings must be booked and paid one week in advance. You may be turned away should you arrive for class without having made a valid booking.

* Bookings cannot be made on behalf of a friend (ie. listing the friend's child under your own family); bookings must be made with the parent or legal guardian's full details available and paid for upfront.

* Casual bookings will be required to pay prior to child entering the class or turned away if the class is at full capacity. It is within our safe practice guidelines to not increase the class to coach ratio beyond our maximum student capacity.

• **Cancellation:** Cancellations require a notice no less than 10 working days in advance. This is because of the perpetual nature of our direct debit system.